EMPLOYEE WORKSHEET

Redlig Financial Services
A PERSONAL FINANCE SERVICES COMPANY

EMPLOYEE CONTACT INFORMATION:

Please provide the full legal name of the employee (as it appears on your income tax return or social security card)

○ Mr. ○ Mrs. ○ Ms. | First Name | M.I. | Last Name | Suffix | Social Security Number ___ - ___ - ___

Address | City | State | Zip Code (Plus 4)

Home Phone | Cell Phone | Nickname

○ Male ○ Female | Date of Birth | Email Address

EMPLOYEE BANK ACCOUNT INFORMATION:

In order to set up payroll direct deposit, we need to establish an electronic link between the employer's bank account and the employee's bank account. **We recommend that you attach a voided copy of a check to ensure proper set-up.**

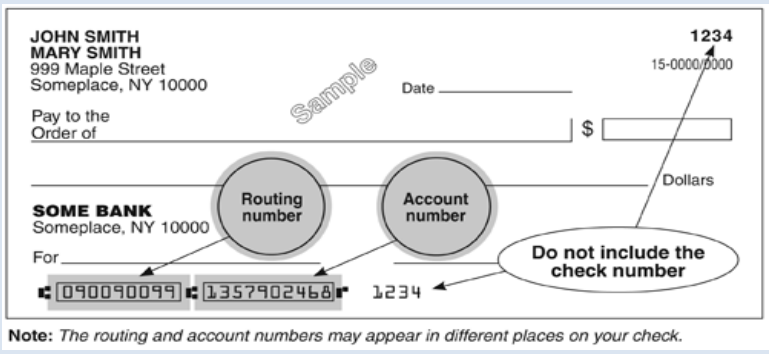
Bank Routing Number (9 Digits): ⑆ _____ ⑆

Bank Account Number: _____ ⑈

IMPORTATNT NOTE:

In order to validate this account, we will be required to run a test transaction through this account that will need to be validated. We will discuss the details and timing of this when we have completed the electronic enrollment component of the employer set-up process.

Please attach a voided copy of check here:



Note: *The routing and account numbers may appear in different places on your check.*

ELECTRONIC FUNDS AUTHORIZATION:

I hereby authorize Redlig Financial Services LLC to initiate electronic funds transfer and deposit the net pay into the bank account number provided above.

X _____ Authorized Signature | Date | _____ Printed Name